



NEW JERSEY DEPARTMENT OF TRANSPORTATION
BUREAU OF AERONAUTICS

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https://nj.gov/transportation/freight/aviation/documents/da31.pdf

REQUEST FOR PERMIT
CREATION OR EXPANSION OF A PROHIBITED LAND USE OR VERTICAL HEIGHT
DEVELOPMENT WITHIN AN AIRPORT SAFETY ZONE
(N.J.A.C. 16:62)

FOR OFFICIAL USE ONLY

Date Application Filed: \_\_\_\_\_

Fee Amount: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Date File Complete: \_\_\_\_\_

Review Period Expires: \_\_\_\_\_

Review Extended To: \_\_\_\_\_

SECTION 1 - INFORMATION REGARDING THE APPLICANT:

(A) The Applicant's full legal name is \_\_\_\_\_

(B) The Applicant's mailing address is \_\_\_\_\_

(C) The Applicant's telephone number is \_\_\_\_\_

(D) The Applicant is a: [ ] Corporation [ ] Partnership [ ] Individual(s) \_\_\_\_\_

[ ] Other (Please Specify) \_\_\_\_\_

\* If the Applicant is a corporation or a partnership, please attach a list of the names and addresses of persons having a 10% interest or more in the corporation or partnership.

(E) The relationship of the Applicant to the property in question is: [ ] Owner [ ] Tenant Lessee [ ] Purchaser Under Contract

[ ] Other (Please Specify) \_\_\_\_\_

If the Applicant is not the owner of the property in question, the Applicant must obtain and submit a copy of this application signed by the owner in the space provided in Section 6.

SECTION 2 - NARRATIVE DESCRIPTION OF THE PROPOSED DEVELOPMENT:

SECTION 3 - INFORMATION REGARDING THE PROPERTY:

(A) The street address of the property is \_\_\_\_\_

(B) The location of the property is approximately \_\_\_\_\_ feet from the intersection of \_\_\_\_\_  
and \_\_\_\_\_

(C) The tax map block number(s) is(are) \_\_\_\_\_ ; and the lot number(s) is(are) \_\_\_\_\_

(D) The area in which the development is located is zoned: \_\_\_\_\_

(E) The dimensions of the property are: \_\_\_\_\_

(F) The size of the property is (square feet) \_\_\_\_\_

The property is located:

- 1. Within 200 feet of another municipality
- 2. Adjacent to an existing or proposed road
- 3. Adjacent to other county land
- 4. Adjacent to a state highway

(H) Have there been any prior Board of Adjustment or Planning Board Hearings involving this property?  No  Yes

If the answer to the above question is "Yes", attach a copy of the written decision(s) adopted by the applicable board.

(I) If the property or proposed development is near or adjacent to \_\_\_\_\_ Airport in  
\_\_\_\_\_ County. The actual proposed development in the  
Municipality of \_\_\_\_\_

SECTION 4 - INFORMATION ABOUT EXPERTS AS APPLICABLE:

(A) Applicant's Attorney:

Name: \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

(B) Applicant's Engineer:

Name: \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

(C) Applicant's Architect:

Name: \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

(D) Applicant's Planner:

Name: \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

(E) Other Experts:

Name: \_\_\_\_\_

Address, City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

SECTION 5 - REQUIRED EXHIBITS:

A complete application also requires the following submissions:

1. A completed permit application form.
2. A letter requesting issuance of a permit by the Department from the municipal agency having jurisdiction over the development, together with a copy of the conditional approval for development granted by the municipal agency. Include a copy of the application to that agency together with all attachments.
3. A detailed statement of the hardship of the condition necessitating the application for variance or relief, and a showing that the public health, safety and welfare will not be harmed by the creation of the prohibited land use or vertical height development.
4. Certification that the applicable airport owner(s) or authority was notified of the permit application by certified mail.
5. Submission of a \$75.00 permit application fee.
6. Submission of site plans, specifications and construction drawings detailing the substance of the proposed development for which a permit is sought. Site plans shall bear the raised seal of a New Jersey licensed Professional Engineer, Professional Planner, Land Surveyor, or Architect, as appropriate, and shall show the location of property lines, the location of runways, the boundaries of the airport safety zone, and elevations of proposed development showing where and by what amount the development exceeds the minimum standards for vertical development adopted under this chapter.
7. Any other material deemed necessary to the permit application by the Director.

SECTION 6 - VERIFICATION AND AUTHORIZATION:

(A) Applicant's Verification:

I hereby certify that the above statement made by me and the statements and information contained in the papers submitted in connection with this application are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

(B) Owner's Authorization:

I hereby certify that I reside at \_\_\_\_\_ in the County of \_\_\_\_\_ and the State of \_\_\_\_\_ ; and that I am the owner if all that certain lot, piece of parcel land known as Block(s) \_\_\_\_\_ , Lot(s) \_\_\_\_\_ on the Tax Map of \_\_\_\_\_ which property is the subject of the above application, and that said application is hereby authorized by me.

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date