



**NEW JERSEY DEPARTMENT OF TRANSPORTATION
BUREAU OF AERONAUTICS**

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Trenton, NJ 08625-0600

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<https://nj.gov/transportation/freight/aviation/documents/da2.pdf>

**AERONAUTICAL FACILITY AGREEMENT
N.J.A.C. 16:54**

New Jersey Department of Transportation
Bureau of Aeronautics
1035 Parkway Avenue, PO Box 600
Trenton, NJ 08625

Date: _____

The undersigned hereby applies for License Designation/Alteration approval as provided for, pursuant to the provisions of Chapter 301, Laws 1966 and Title 6, Aviation of the Revised Statute of the State of New Jersey, as amended and supplemented for the area of land and/or water described herein.

The information contained herein, and such additional information as may be required of the applicant in connection with this application, is submitted in order that the Commissioner of the Department of Transportation may properly evaluate the proposed Aeronautical Facility.

Proposed name of facility: _____

It is understood that if any of the information in this application or any additional information which may be submitted in connection therewith is found to be false, such false statements shall constitute good and sufficient cause for the Commissioner to reject the application or revoke any license issued in response to this application.

In making this application, applicant agrees to subscribe to the rules and conditions under which licenses are granted which are set forth herein and to abide by same. To wit:

All operations from this area must conform to the Federal Aviation Regulations of the United States, the laws of the State of New Jersey, and the orders, rules and regulations promulgated by the Department of Transportation, Bureau of Aeronautics. The available landing area as described in this application shall at all times be maintained in a safe and unobstructed condition and shall not be diminished, altered or modified unless by written authority of the Department of Transportation, Bureau of Aeronautics.

Proper safeguards against encroachment of unauthorized persons on the actual operating area of the Aeronautical Facility will be provided at all times when flights are being conducted, or aircraft are being operated or prepared for operation. Emergency procedures shall be established, as required.

Any duly authorized representative of the Department of Transportation, Bureau of Aeronautics shall be permitted to enter and inspect the premises at any time during scheduled hours of operation. They shall also be permitted to inspect all records and equipment at any time upon presentation of proper credentials.

All Aeronautical Activity Operators at the facility are required to be licensed or approved by the Department of Transportation, Bureau of Aeronautics; the owner or operator of the facility will not permit the conduct of that aeronautical activity until such license or approval is obtained.

All licenses shall be valid for one year from the date of issuance and shall be renewed annually upon application for renewal made not later than 30 days prior to the expiration of the license. Such renewal shall be contingent upon satisfactory completion of a re-inspection by a representative of the Bureau of Aeronautics. (Renewal forms are automatically forwarded by the Bureau of Aeronautics.)

In the case of a change of owner or operator of the aeronautical facility, the license may be suspended until such time as it is transferred to the new owner or operator, and any operation during such suspension period is illegal. Transfer can be made so as to avoid any suspension of operations if due notice is given to the Department of Transportation, Bureau of Aeronautics, before contemplated change is effective. Transfer of License to a new owner or operator may be accomplished by complying with the provisions of N.J.A.C. 16:54-4.2.

The Certificate of License shall be displayed on the premises in a visible and conspicuous location at all times and must be presented for inspection upon demand of any Police Officer of this State, or any member or representative of the NJ Department of Transportation, Bureau of Aeronautics.

When a license is granted to operate a public use Aeronautical Facility, the following will be provided, maintained, or accomplished by the licensee:

1. Post the name and telephone number of the facility manager or responsible official, who may be contacted in case of emergency.
2. Licensee shall establish and post written aeronautical facility General Operating Rules to ensure the public safety, the safety of the general flying public, and the safety of those using the aeronautical facility.
3. Post permanent signage at the aeronautical facility in accordance with Title 16 Chapter 54 Subchapter 10.1, Aeronautical Facility Security.
4. Maintain a file of State Aeronautical Regulations and maintain a suitable bulletin board for display of aeronautical information.
5. The licensee or his agent will immediately report all aircraft accidents/incidents occurring on or contiguous to any Aeronautical facility to the Bureau of Aeronautics and the Federal Aviation Administration. For accidents occurring after hours or on weekends, the licensee or his agent should contact the nearest State Police station.
6. Post in a conspicuous location, all signs and notices furnished by the Bureau of Aeronautics.

Signature & Print Name

Date (mm/dd/yyyy)

Title

Company/Business Name